



Jamaican Canadian Cultural Association of BC
Unit 119 – P.O Box 55504, 15280 – 101 Avenue
Surrey, BC V3R 0J7

Jamaican/Canadian Cultural Festival Vendor Registration Form
Sunday, July 31st, 2011

NAME OF BUSINESS: _____

CONTACT NAME: _____

ADDRESS: _____

CITY: _____ PROVINCE: _____ POSTAL CODE: _____

PHONE NUMBER: _____ FAX NUMBER _____

EMAIL: _____ WEBSITE: _____

FOOD OR MERCHANDISE FOR SALE: _____
(Be Very Specific, Include Everything You Sell):

Food vendors, please contact the Fraser Health Authority for a food permit (Nindi Sivia @ 604-587-7613 or 604-587-7610). Food permits must be obtained at least 2 weeks prior to event date.

SPACE REQUIRED: _____ TOTAL MONEY ENCLOSED: _____

Space Allocations	Cost
Non-Profit Associations/Food (10 x 20 Tent or half 20 x 20 Tent)	\$600.00
Food Vendors (10 x 20 Tent, or half 20 x 20 Tent)	\$750.00
Merchandise Vendors (per Table Under 20 x 20 Tent)	\$100.00
Merchandise Vendor (Bringing own Tent/Tables/Chairs to Park)	\$ 75.00
Other (Confectionary, Ice cream, Cotton Candy, Juice Bar, etc.)	\$300.00

Note: Tents and tables are provided to all vendors. This form must be completed and submitted together with your payment by **July 5th, 2011**. Your application will not be processed without a signed agreement and payment in full.

Signature X _____ Date _____

OFFICE USE ONLY:

For more information please call: 604-591-1587 (Gloria), 604- 275-8617 (Beverley),
604-501-1909 (Sandie)
visit us at www.jccabc.net

TERMS OF AGREEMENT

1. You are allotted space based on your selection on the Application. If you need a larger space, you are required to register for 2 spots and pay the additional cost. Registration fee is NOT REFUNDABLE.
2. Vendors' location will be assigned upon arrival. No changes to the site plan on day of the festival. Setup time starts at 7:30 am Sun. Your setup must be completed by 10am on Sun. You will NOT be permitted to setup after SETUP TIME!
3. There is limited parking available on site. Each FOOD Vendor will be given a permit for the designated parking area. All vehicles should be off the festival grounds by 10:00am.
4. The Festival will feature Caribbean music, Cultural Presentations, Arts & Crafts displays, Commercial vendor market, Food vendors. We expect attendance of over 3000.
5. The JCCABC is providing the general comprehensive liability insurance for this event. All FOOD VENDORS are being asked to provide insurance certificates for a minimum amount of \$2 million comprehensive general liability, naming the JCCABC as an added insurer on the policy. The JCCABC requires proof of insurance policy. Please submit with payment.
6. BEFORE JULY 10th please contact Fraser Health Authority for a food permit (Nindi Sivia @ 604-587-7613 or 604-587-7610. You are required to have permit posted in full view at your Concession on day of event. All health requirements are supplied to you by Fraser Health.
7. The JCCABC is providing waste water containers. All vendors are advised to conserve water. Do not run water continuously.
8. **CLEAN UP – VERY IMPORTANT:** You are required to clean up your Food Vending Area during and at the end of the festival. It is absolutely mandatory for ALL FOOD VENDORS, to take ALL garbage from the festival site. (NO garbage bags, boxes or empty containers to be left at the site!!!) LARGE Garbage dumpster supplied by festival committee, **mandatory requirement for each food vendor to dump all garbage in this dumpster before leaving festival site!!!** Please bring a minimum of 2 garbage cans for your area. NO DUMPING OF OIL/GREASE! Abuse will result in exclusion of participation next year.
9. No VALID reservation, if payment not received. FULL payment required by July 5th, 2011. Cheques dishonored by bank are subject to a \$20.00 NSF charge.
10. Electricity, hot/cold running water will be provided.
11. The JCCABC is not responsible for any loss or damages that may occur.
12. We hope for nice weather; however, we cannot guarantee it. No refunds will be issued because of less than perfect weather conditions.
13. If you require assistance completing this form please contact: 604-591-1587 (Gloria), 604- 275-8617 (Beverley), 604-501-1909 (Sandie).

Signed: _____

Print Name: _____ Date: _____